



# PEND OREILLE COUNTY FAIR RULES

## **General**

1. The Fair Board has made every effort to make the rules and regulations definite and clear, but reserves the final and absolute right to interpret them as may become necessary and to settle controversies arising out of, connected, or incident to the fair.

### **Conflict Resolution Policy** Adopted by the Pend Oreille County Fair Board March 1, 2011:

Violations of the rules and regulations of the Pend Oreille County Fair and/or protests shall be submitted in writing to the Fair Board/Superintendent within 12 hours of the occurrence/incident. Protests must be complete with signature of the person making the protest and must be presented by that person with a non-refundable \$25.00 fee in cash ONLY. Checks will not be accepted. Protests will be dealt with by the Fair Board/Protest Committee. This is the only way a protest will be considered. The Fair Board/Protest Committee will respond to the said protest within 24 hours of the protest being presented and fee paid. Decision will be final and can result in forfeiture of premiums and suspension from the fair. Protest Committees will be made up of department superintendent(s) and two or more Fair Board members

2. Superintendents of Departments shall have authority over all matters within their respective departments, subject to the final decision of the Fair Board.
3. No special award will be given to any exhibit that does not receive a blue ribbon.
4. The fair officially opens 12:00 noon Thursday, August 15, 2024 and closes at 4:00pm Sunday, August 18, 2024. Buildings open 9:00am to 9:00pm daily.
5. All fair attendees and exhibitors pay admission, which is a season pass: \$5.00 for age 6-12, \$10.00 for everyone 13 years and over.
6. No FOR SALE signs except in designated areas.
7. NO SMOKING allowed in grandstands, exhibit buildings or within 25 feet of a doorway.
8. Only animals that have been vet inspected and are entered in the Judging Contests will be allowed on the fairgrounds.
9. **Pets** being kept at the campgrounds must be controlled and leashed at all times. Pets are NOT allowed in exhibit areas at any time other than dogs on Dog Show Day.
10. NO ALCOHOL allowed on the fairgrounds.
11. No unattended minors will be allowed on the fairgrounds after the 9:00pm closing time.

## **Exhibits**

1. The complete fair book is available on our website at pocfair.com and copies are available to review in the fair office. Live exhibit entry forms are available online at pocfair.com. Still life entry tags for 4-H, Open Youth, and Open Adult are available in the fair office. Please check our website for fair office hours.
2. Entries must be made by the person exhibiting them.
3. Open Youth Exhibitors are those who are not older than 19 years of age by the end of the fair. 4-H has their own definitions stated by the organizations.
4. All 4-H animal entry forms must be signed by the member's leader or advisor. Open Youth animal entry forms must be signed by a responsible adult. Livestock exhibitors should have a completed veterinary inspection form filled out.
5. Entries must have been made since last fair.
6. Special Needs Persons are those with physical handicaps or developmental disabilities.
7. Persons eligible to enter the Pend Oreille County Fair:
  - a) Anyone owning property or living in Pend Oreille County;
  - b) Exhibitors living in that portion of Idaho adjacent to Newport and serviced by the Newport Post Office;
  - c) 4-H members and leaders currently belonging to Pend Oreille County clubs;
  - d) Open class exhibitors serviced by the Elk Postal Delivery Area.



8. Exhibits must be in place by 9:00pm Wednesday with the following exceptions:
  - a) Horses only will be received on Tuesday from 5:00pm to 7:00pm.
  - b) All livestock (beef, sheep, swine, dairy, dairy-beef and goats) and small animals (poultry, rabbits and pocket pets) must be entered from 3:00 till 7:00pm Wednesday of fair week. Absolutely no animals unloaded without vet inspection. No late animal entries accepted. All decisions of vet will be final.
  - c) Booths must be completed by 9:00pm Wednesday. Livestock stall decorations must be in place by 9:30am, Thursday.
9. NO EXHIBIT MAY BE REMOVED before 4:00pm Sunday of fair week. No premium/point money will be paid on any exhibit removed early without written permission from the department superintendent (Exhibit Definition: ALL live exhibits and ALL still life exhibits, including Grange and Community booths, that were exhibited for fair presentation for judging and/or public viewing.) There will be no exceptions. Exhibits not claimed by 6:30 Sunday will be moved to the Fair Office and may be picked up by appointment only.
10. The fair board will not be responsible for any loss or damage that may occur. A watchman will be provided day and night to patrol the grounds.
11. Each and every livestock exhibitor will supply his own hay, grain, and feed. The fair will provide bedding.

### **Entry Procedure**

1. Entry forms for livestock, horses, and all other animals are available in the middle of the fair book, as well as online: <http://www.pocfair.com>. There is no pre-entry for still exhibits.
2. Animal exhibitors should mail their completed forms to: Pend Oreille County Fair, PO Box 29, Cusick, WA 99119. Animal entry forms are due July 15.
3. Exhibit tags for still exhibits may be obtained from the Fair Office, 445-1367, the **three Saturdays prior to the fair 9:00am - 1:00pm**, Fair Week: Monday & Tuesday 10:00am - 1:00pm and all day Wednesday beginning at 9:00am.
4. Exhibitors must enter exhibits according to the Department, Division, and Class Number listed. No premiums will be awarded for anything not listed.
5. Exhibitors may make only one entry per class, except where specified.
6. An exhibit may be entered in only one Section of the fair: 4-H or Open Class.

### **Judging and Premiums**

1. Judging of horses will begin Wednesday at 8:30am. Judging of other exhibits begins on Thursday and continues through Saturday.
2. Judges will be furnished and their decisions will be final. Only exhibits meeting judges' standards will receive ribbons or other awards.
3. Awards in all divisions will be made on the Danish system, with awards for three places, Blue, Red and White. Point values are listed for each exhibit. Ribbons will be given on all awards.
4. The money value per point will be the same for all awards and will be determined by dividing the premium money available by the total number of points awarded. No awards can be paid until the points have been added up and calculations completed.
5. This system does not apply to Mountain West Bank Special Youth Awards, Grange or Community Booths, Pend Oreille Cattlemen-Cowbellies Award or other Educational Exhibits.

### **Premium Check Cashing Policy**

1. Premium checks will be mailed to individual exhibitors.
2. Award checks **must** be cashed before the end of the current year.
3. Lost or destroyed checks will be re-issued upon request beginning 90 days following the original issue date. Please email [pocfair@gmail.com](mailto:pocfair@gmail.com) with concerns regarding check issues.
4. All checks re-issued will have a 10% service fee deducted.



**Campground Use During Fair Week – NO Reserved Camp Sites**

1. Starting the Sunday prior to the fair through the Monday following the fair no camping fees will be charged to campers. There will be a \$15.00 fee for hookup to water and/or electricity. (Payable at the fair office by Thursday of fair week.) Anyone staying in the campground must register at the office for safety reasons.
2. All campers desiring access to the fairgrounds during the fair will be required to pay regular admission.
3. Regular camping fees will apply prior to the Sunday before the fair and after the Monday after the fair.
4. No picnic tables will be provided in the campground during the week of the fair.

**Fairground Arena Use Policy**

1. Adult supervision required for all riders under the age of 18.
2. Caretaker must be notified twenty-four hours in advance (509-570-4763). Please allow at least twenty minutes after you arrive for fair maintenance personnel to complete a task or remove equipment from the area you will be using.
3. You are responsible for providing your own equipment (hoses, sprinklers, tractors, etc. to work-up the area).
4. Please make sure that all gates are closed during the time that you are riding and when you leave the arena.
5. If you move it or open it, put it back the way you found it. If you break it fix it, replace it or pay for it.
6. Please clean up after your animals.
7. Arena areas will be locked from dusk to 9:00am and during the winter months from November 1 through April 30 or other dates depending upon conditions.

**Fee Schedule for Non-Fair Activities**

Campground  
 Campsites - \$15.00  
 w/ hookups - \$17.00  
 Weekly - \$75.00

**MUST GIVE TWO WEEKS NOTICE AND IS SUBJECT TO AVAILABILITY**

Fair Office Use (per meeting up to 4 hours) ..... \$15.00  
 (per day)..... \$30.00

Kitchen Use (per event up to 4 days)..... \$50.00 plus 10% of net sales  
 Cleaning Deposit..... \$100.00

Barn Use	<b><u>4-H</u></b>	<b><u>OTHER</u></b>
Cleaning Deposit	\$100.00	\$100.00
Per Day Per Barn	\$25.00	\$50.00

Other Buildings	<b><u>4-H</u></b>	<b><u>OTHER</u></b>
Cleaning Deposit	\$100.00	\$100.00
Per Day Per Building	\$25.00	\$50.00

Arena Events  
 Work-up of Exercise Arena or Rodeo Arena per work-up: \$30.00